



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: March 1, 2019

TO: Mayor and Commissioners

FROM: Krishan Manners, Village Manager

RE: Village Update

Mayor and Commissioners:

Below are a few items to note:

- **Regular Commission Meeting has been re-scheduled for March 19th, at 7 p.m. in the Log Cabin.**
- **Movie Night in the Park is scheduled for March 9th, starting at 6 p.m.**
- **The Biscayne Park Foundation's St. Patrick's Day event is scheduled for March 30th, at 7p.m. at the Ed Burke Recreation Center.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit.

- **CODE:**

This week Code Officer Caserta has been continuing to train new administrative employee to do work for the Code Department, who has been very helpful and has provided her with the opportunity to do field work. Caserta has also completed many landlord inspections, and restructuring forms within different departments. We continue to follow up on emails, calls, and re-inspections on a daily basis, assist residents who come in to Village Hall and entering new cases in the system for cited properties, complaints from residents, and closing cases that are in compliance. She continues to follow up on old paperwork and cases from previous officers. Organization continues and so do our other daily duties. Several lien searches have been processed. Public works continues to assist with trash being placed out too early.

Enforcement procedural totals:

Closed Cases:	2
Total New Cases Opened:	84
Administrative citations:	1
Landlord tenant inspections:	1



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CATEGORY BREAKDOWN Totals:

Address display:	2
Administrative citation:	1
Cans storage:	2
Fences:	2
Holiday lights:	1
Inoperable vehicles:	2
Junk / abandoned items:	8
Minimum housing:	2
Nuisance:	1
Overgrown grass:	12
Painting exterior req'd:	8
Parking on unapproved surface:	10
Permit required:	12
Property structure maintenance:	5
Roof cleaning req'd:	1
RV/trailers:	3
Signs prohibited:	5
Swale maintenance:	1
Trash, garbage cans:	4
Tree removal:	2

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 28

Total Cases by Category

Alarms:	5
Assists other Police Agencies:	3
Sick/Injured:	2
Suspicious Person/Vehicle:	0
Investigation:	2
Information/Non-Criminal Investigations:	10
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	3
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0



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Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	2
Identity Theft:	0
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest:	1
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager worked on quarterly maintenance of Tot Lot playground- disinfecting all surfaces and pressure cleaning. Pressure cleaned high traffic areas and pavilion. Continued to uniform lighting in recreation center. Movie Night preparations. Spring Egg Hunt Meeting and preparations. Weekly grounds and building maintenance. Preparations for refurbishing of outside picnic tables.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Trimmed low limbs located at NE 121 St and 6 Ave as requested from FDOT engineers. Coordinated with Rec Manager about pressure cleaning Tot lot and Pavilions in Preparation for upcoming Movie Night.

Completed the electrical work for the sprinkler system as needed in the Rec Center field. Mowed the field and Rec Center. Trimmed, grubbed and mowed as need Village Wide. Met with Parks and Parkways to coordinate Landscaping issues at NE 6th Ave at the Bridge (East Side).

Coordinated efforts with FPL and assisted with Police Department on electrical pole that was knocked down as a result of a delivery truck that snagged the power cables and pulled down a power pole along Griffin Road and NE 116th St.

Staff Set Up meeting for the Swale Workshop. Delivered bags of mulch to the new Butterfly Garden, as requested by Parks and Parkways. Picked up pressure cleaner that needed repair and was used to assist the Rec Center for upcoming event.

Fixed the Traffic Speed sign at 6th Ave and NE 121 St as requested by our Police Department. Met with sprinkler company as requested by Parks and Parkway to install irrigation at the New Butterfly Garden.

Met with numerous engineering firms to discuss proposed upcoming work on NE 6th Ave FDOT street scape.



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ADMINISTRATION:

Manager worked with H2O and FEMA regarding debris reimbursement. Attended Code Workshop and Public Safety Advisory Board. Spoke with engineering firm, Pennoni, to discuss septic tanks/sewers as recommended by Senator Pizzo. Assisted residents as needed. Held weekly staff meeting.

Wishing everyone a great weekend!